



**NOTIFICATION OF TENDER DOCUMENT FOR GROUP MEDICAL INSURANCE
COVER POLICY FOR EXISTING EMPLOYEES AND POST-RETIREMENT MEDICAL
POLICY FOR EMPLOYEES SUPERANNUATED FROM SERVICES AT PETRONET
LNG LIMITED NEW DELHI**

Petronet LNG Limited, a company with its registered office at World Trade Centre, 1st Floor, Babar Road, Barakhamba Lane, New Delhi, 110 001, India, incorporated in April, 1998 under the provisions of the (Indian) Companies Act, 1956 (“**PLL**” or the “**Company**”) and promoted by Bharat Petroleum Corporation Limited (“**BPCL**”), GAIL (India) Limited (“**GAIL**”), Indian Oil Corporation Limited (“**IOCL**”) and Oil & Natural Gas Corporation Limited (“**ONGC**”), is engaged in the business of import, storage, regasification and marketing of Liquefied Natural Gas in India. Its shares are listed on the Bombay Stock Exchange and the National Stock Exchange of India

The company invites bids under single stage two-bid system for Group Medical Insurance Cover Policy for Existing Employees and Post-Retirement Medical Policy for Employees Superannuated from the Services at Petronet LNG Limited, New Delhi to submit their bid in accordance with Tender Document (**PLLDELHR000582025**).

For selection of bidders, Eligibility Criteria is described below. The Bidder should meet the following Techno Commercial Criteria and any Bidder not meeting the same will be rejected.

Bid Eligibility Criteria (BEC)

The interested bidder should meet the following technical and financial qualifying criteria.

#	Parameters	Supporting Documents
1	The bidder must have non-life Insurer accreditation with IRDAI in India for the last Ten (10) consecutive years, which is valid as of the bid submission date.	<i>Bidders to submit IRDAI Renewal Fees Payment Slip of the last ten years, duly certified by the Authorized Signatory.</i>
2	The bidder must have placed at least one Group Medical Insurance Cover Policy as Insurer, having the following characteristics: a. Policy period of minimum 12 months; and b. Minimum Sum Insured of INR 170 Crore; and c. Minimum number of persons insured (including dependents) 3000; and d. Issued in any of the last three financial years (i.e., FY 2022-23, FY 2023-24 & FY 2024-25).	<i>Bidder to submit a copy of the insurance policy on the basis of which qualification sought, duly certified/attested by a Notary Public with a legible stamp.</i>

3	<p>Net worth of the Bidder as on 31st March 2025 must be positive. (Net worth as appearing in the annual accounts of the Bidder shall be considered). (Note: Positive Net Worth criteria is waived for PSU insurance companies considering Ministry of Finance, Office Memorandum dated 5th December 2023)</p> <p>(In case audited financials for FY 2024-2025 is not available as on initial Bid submission date, Net worth of the Bidder as on 31st March 2024 shall be considered).</p>	<p><i>Bidder to submit Certificate duly certified by Chartered Accountant in Practice in the form attached as Exhibit 2.</i></p>
4	<p>Gross Direct Premium during any of the last three financial years (i.e., FY 2022-23, FY 2023-24, FY 2024-25) received out of Indian operations from the health segment should be more than INR 170 Crore.</p> <p>(Gross Direct Premium as appearing in the annual accounts shall be considered).</p> <p>(In case audited financials for FY 2024-2025 is not available as on initial Bid submission date, Gross Direct Premium during any of the last three financial years (i.e., FY2021-22, FY 2022-23, FY 2023-24 shall be considered). <i>(Gross premium as appearing in the annual accounts shall be considered).</i></p>	<p><i>Bidders to submit a certificate from Chartered Accountant in practice as per Exhibit 2.</i></p>
5	<p>Gross Total Premium during any of the last three financial years (i.e., FY 2022-23, FY 2023-24, FY 2024-25) received out of Indian operations should be more than INR 2,000 Crore.</p> <p>(Gross Total Premium as appearing in the annual accounts shall be considered).</p> <p>(In case audited financials for FY 2024-2025 is not available as on initial Bid submission date, Gross Total Premium during any of the last three financial years (i.e., FY2021-22, FY 2022-23, FY 2023-24 shall be considered).</p>	<p><i>Bidders to submit a certificate from Chartered Accountant in practice as per Exhibit 2.</i></p>

Note:

1. PLL reserves the right to call for any further information that it deems necessary. In case, the Company finds the submitted information to be false / forged / misleading in any manner, the bidder is liable to be put on a holiday for a three-year period.

General Instructions

For participation bidders can collect the Tender Document as per details provided below:

1.	Tender Name of work	Tender for Group Medical Insurance Cover for Existing and Retired Employees of Petronet LNG Limited 2025-26
2.	Tender No. And Date	PLLDELHR000582025
3.	Type of Bidding System	Open/Single Stage Two-bid
4.	Job Completion Period	Insurance Policy to be issued for the period 11 th September 2025, 0000 HRS to 10 th September 2026, 2400 hours (both days inclusive).
5.	Site Location	Petronet LNG Limited, New Delhi Office.
6.	Bidding Document fee/Tender fee (non-refundable)	INR 2,000- (Indian Rupees Two Thousand Only) (The above amount is inclusive of GST, Bidder to bear any and all bank charges to ensure that above net amount (Tender fee) is credited to PLL.
7.	Place of issue of Bid Document	PLL shall issue one (1) soft copy of the tender document after receipt of requisite tender fees. Tender shall be emailed on any working day from the address given below from 10:00 hrs up to (17:00 hrs) from 12/08/25 to 31/08/25 . Note: After submission of requisite amount of Tender fee, Bidder will email the receipt of the Payment along with Bidder's GST registration certificate and PAN card on cnp@petronetlng.in . PLL will issue the Tender document to such interested Bidders via email.
8.	Mode of payment of Tender fee	Tender Fees to submitted online through link given below https://petronetlng.in/emd/tender?number=PLLDELFI000582025 (refer Instruction for Submission of Tender fees)
9.	Contact Details and Address of Tender Dealing Officer	Designation: Manager (C&P) E-mail: cnp@petronetlng.in Address: Petronet LNG Limited, 1st Floor World Trade Centre, Babar Road, Barakhamba Lane, New Delhi
10.	Last Date/Time of Submission of Bids	On or before September 01, 2025 (1500 Hrs.)

11.	Last date for submission of Query	On or Before August 19, 2025 (Through email on cnp@petronetlng.in) <i>Bidders to note that PLL shall not consider or be obligated to respond to any query(ies) submitted after the query submission date and time.</i>
12.	Date & time for Pre-Bid Meeting	August 18, 2025 (1500 Hrs) The Pre-Bid Meeting shall be conducted online on the below entioned link. Join the meeting now Meeting ID: 477 115 204 156 5 Passcode: hZ7Ek2JD
13.	Tender Issuing / Receiving Authority	Manager (C&P) Petronet LNG Limited 1st Floor World Trade Centre Babar Road, Barakhamba Lane, New Delhi-110001 Tel. No. 011-23472525, Email: cnp@petronetlng.in
14.	Mode of Bid submission	Physical submission (in hard copy) as per clause 4 of the ITB at the address given below: Petronet LNG Limited 1 st Floor World Trade Centre Babar Road, Barakhamba Lane, New Delhi-110001

- The Bidding Document is non-transferable, except from an entity to its promoters or vice-versa and would have to be necessarily procured by the Bidding Company.
- The Bidding Document will be sold on receipt of application along with requisite Tender fee. No tender documents will, however, be sold / issued to the bidders who are on holiday by PLL (if any). If the documents were issued inadvertently / downloaded from website, offers submitted by such bidder shall not be considered if the bidder is on holiday as stated above on the due date of Bid submission, Offer/ proposal from such bidder shall be returned. The above is with prejudice to other rights of PLL.
- Any revision, Addendum, time extension, etc. to this Tender Document will be hosted on the above-mentioned website(s). Bidders are requested to visit the website regularly and keep themselves updated.
- PLL reserves the right not to issue the RFP document and/or accept or reject any or all the proposals at any stage of the process and/or annul / modify the process without assigning any reasons at its sole discretion.

Contact details are given below:

Vishu Arora

Manager (C&P)

Petronet LNG Limited

World Trade Centre, 1st Floor,

Babar Road, Barakhamba Lane,

New Delhi-110 001

Tel. No.: +91-11-23472525,

Email id: cnp@petronetlng.in