



NOTICE INVITING TENDER (NIT) FOR SELECTION OF CONTRACTOR FOR CATERING SERVICE FOR CANTEEN AND MANAGEMENT ACADEMY FOR A PERIOD OF TWO YEARS AT PETRONET LNG LIMITED, DAHEJ (GUJARAT) INDIA

Petronet LNG Limited (PLL), a company promoted by Bharat Petroleum Corporation Limited (“BPCL”), GAIL (India) Limited (“GAIL”), Indian Oil Corporation Limited (“IOC”) and Oil & Natural Gas Corporation Limited (“ONGC”), is engaged in the business of import, storage, regasification and marketing of Liquefied Natural Gas in India.

The company invites bids from the prospective bidders for “**Catering Service for Canteen and Management Academy for a period of two years**” at Petronet LNG Limited, Dahej Terminal. Bids to be submitted in accordance with the Tender Document reference no: **PLL/DHJ/HR/10923/2025-26**.

The Bidder should meet the techno-commercial Bid Evaluation Criteria (BEC) as stated below and any Bidder not meeting the same will be rejected:

Bid Evaluation Criteria (BEC)

A. Financial

1. The annual turnover of the bidder shall be minimum INR 2,06,00,000.00 (Indian Rupees Two Crore and Six Lakh Only) in any one of the 03 (three) preceding Audited Financial Years.
2. Net worth of the bidder should be positive as per the Balance Sheet of the latest Audited Financial Year.
3. Working Capital of the bidder should be minimum INR 42,00,000.00 (Indian Rupees Forty-Two Lakh Only) as per the Balance Sheet of the latest Audited Financial Year, in the absence of which a line of credit from the Bank shall be submitted.

B. Technical

1. The bidder should have any of the following experience of similar work (*) in previous 7 (seven) years. The previous 7 (seven) years shall be counted from the last day of bid submission date (Kindly refer Note Point-6).
 - (a) One (01) similar contract of value not less than INR 2,06,00,000.00 **OR**
 - (b) Two (02) similar contracts of value not less than INR 1,65,00,000.00 each **OR**
 - (c) Three (03) similar contracts of value not less than INR 1,24,00,000.00 each

(*) Definition of “Similar Work”

“catering, caretaking & housekeeping of Industrial Canteen /Guest house /Management Academy/Academic Institute at least for 2 (two) years”

The Bidder shall submit PO/LOA/Agreement/Work/Service Order copy(ies) and their completion certificate(s) in the support of the above.

2. The Bidder should have experience of at least 05 (five) years of similar work (**) in previous 7 (seven) years. The previous 07 (seven) years shall be counted from the last day of bid submission date (Kindly refer Note Point-6).

(**) Definition of “Similar Work”

“catering, caretaking & housekeeping of Industrial Canteen /Guest house /Management Academy/Academic Institute”

The Bidder shall submit PO/LOA/Agreement/Work/Service Order copy(ies) (multiples/single) and their completion certificate(s) in the support of the above.

Note:

Documents in support of Technical Criteria

1. The documents in support of the technical criteria shall be duly certified/ attested by Chartered Engineer and Notary public with legible stamp. **However, any work/purchase/service order executed for PLL by any Bidder will not require any certification from external parties (i.e. Chartered engineer, notary, or any third-party agency).**
2. The amount(s) as indicated above shall be exclusive of GST/indirect taxes for arriving at Single/ Two/ Three Completed work order values.
3. If the prospective bidder is executing rate / maintenance / service contract which is still running and the contract value / quantity executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by the end user.
4. A job executed by a Bidder for its own plant/projects cannot be considered as experience for the purpose of meeting requirement of BEC of the tender. However, jobs executed for Subsidiary/ Fellow subsidiary/ Holding company will be considered as experience for the purpose of meeting BEC subject to submission of tax paid invoice(s) duly certified by statutory Auditor of the Bidder towards payments of statutory tax in support of the job executed for Subsidiary/ fellow subsidiary / Holding company. Such Bidders to submit these documents in addition to the documents specified in the bidding documents to meet BEC.
5. In case the work orders submitted by the bidder is in multiple currency/ non-INR, the same shall be converted to equivalent INR considering the conversion rate as on the date of issue of the reference order(s) based on SBI TT selling rate or RBI / Customs Notified exchange rate.
6. Even in case the date of bid submission is extended, the date originally considered as reference date for experience criteria, shall remain unchanged.

General Instructions

For participation and more details, Interested Party (ies) can buy the Tender Document on payment of Tender Document fee (Non-refundable) as per details provided below:

1	Tender No:	PLL/DHJ/HR/10923/2025-26	Dated: 11.05.2025
2	Name of Work	Catering Service for Canteen and Management Academy for a period of two years at Petronet LNG Ltd., Dahej	
3	Type of Tender	Open/National/Single Stage Two-Bid- Zero Deviation Basis	
4	Tenure of Contract	02 (Two) Years	



5	Site Location	Petronet LNG Limited, GIDC Industrial Estate, Plot No. 7/A, DAHEJ, Ta. : Vagra, Dist.: Bharuch, Gujarat (India).
6	Tender Document Fee (non-refundable)	INR 2,000.00 (Indian Rupees Two Thousand Only)
7	Earnest Money Deposit (EMD)	INR 12,36,300.00 (Indian Rupees Twelve Lakh Thirty-Six Thousand and Three Hundred Only)
8	Mode of payment of Tender Document Fee and EMD	<p>1. The bidders should submit the Tender Document Fee/EMD (separately) through online mode through link given below and copy of UTR/details of transaction should be sent at the email address: C&P_Dahej@petronetlng.in/sumitkumar@petronetlng.in</p> <p><i>https://petronetlng.in/emd/tender?number=PLL/DHJ/HR/10923/2025-26</i> <i>(copy and paste the entire link as above)</i> User manual for Tender Document Fee/EMD submission through online banking is attached as Appendix-C.</p> <p>2. The bidder may also submit EMD in the form of Bank Demand Draft in the name of "PETRONET LNG LIMITED" payable at Dahej or Bank Guarantee (Ref.:- Form-14).</p>
9	Place and time of issue of Bid Document	Tender can be collected on any working day from the address given below from 10:00 hrs of 11.05.2025 to 02.06.2025 upto (17:00 Hrs) Petronet LNG Limited, GIDC Industrial Estate, Plot No. 7/A, DAHEJ, Taluka: Vagra, Dist.: Bharuch, PIN- 392130 Gujarat (India). Tel: 02641- 670231/232 Email id: C&P_Dahej@petronetlng.in/sumitkumar@petronetlng.in Alternatively, PLL shall issue one (1) soft copy of the tender document vide email after receipt of requisite tender fees.
10	Tender Issuing / Receiving Authority	Dy. General Manager (C&P) Petronet LNG Limited GIDC Industrial Estate, Plot No. 7/A, DAHEJ, Taluka: Vagra, Dist.: Bharuch, PIN- 392130 Gujarat (India). Tel: 02641- 670231/232 Email id: C&P_Dahej@petronetlng.in/sumitkumar@petronetlng.in
11	Date and Time for pre-bid conference/meeting	On 21.05.2025 (1100 Hrs.) at the above-mentioned address. Bidders having submitted tender fee will only be permitted to attend pre-bid conference/meeting.
12	Last Date of Sale of Bids	On 02.06.2025
13	Last Date/Time of Submission of Bids	On or before 03.06.2025 (1400 Hrs.)
14	Date/Time of Opening of Bids	On 03.06.2025 @ 1500 Hrs



The Tender Document is non-transferable, except from an entity to its promoters or vice-versa, and would have to be necessarily procured by the Bidding Company.

The Bidding Document will be sold on receipt of application along with requisite tender fee. No tender documents will, however, be sold / issued to the bidders who are on holiday by PLL (if any) or have initiated any court proceedings, arbitration or started any litigation process against PLL. If the documents were issued inadvertently / downloaded from website, offers submitted by such bidder shall not be considered if the bidder is on holiday as stated above on the due date of Bid submission, Offer/proposal from such bidder shall be returned. The above is with prejudice to other rights of PLL.

Notes:

- PLL reserves the right not to issue the tender document and/or accept or reject any or all the bids at any stage of the process and/or annul / modify the process without assigning any reasons on its sole discretion.
- No separate notification w.r.t. this tender shall be issued in press. Interested parties to regularly visit PLL website for any updates.

Contact details are given below:

Manager (C&P)

Petronet LNG Limited

GIDC Industrial Estate, Plot No: 7/A, Dahej,
Taluka Vagra, Distt. Bharuch-392130, Gujarat
Tel. No.: 02641-670232/233/235/231

Email id: C&P_Dahej@petronetlng.in/sumitkumar@petronetlng.in

Steps involved (Bidders perspective)

1. Bidder has to open the given link and following web page will be opened in browser.

The screenshot displays a web browser window with the following details:

- Browser Tab:** Petronet LNG Limited: EMD/Te
- Address Bar:** petronetlng.in/emd/tender?number=1
- Page Title:** EMD / Tender Form - Tender No.1

The form contains the following fields and sections:

- Type of Payment***: A dropdown menu with "Select" as the current value.
- Vendor Name (As per bank account)*** and **PAN of Vendor***: Text input fields.
- Bank Account Number*** and **Verify Bank Account Number***: Text input fields.
- Amount in INR*** and **IFSC***: Text input fields.
- Bank Name*** and **Branch***: Text input fields.
- Name (contact person name)*** and **Mobile Number***: Text input fields.
- Attachment - Cancelled copy of cheque/Bank letter ***: A file upload button labeled "Choose File" with the text "No file chosen".
- Email Address (contact person mail id) ***: Text input field.
- Confirmation:** A checkbox with the text "I hereby confirm that the above particulars are accurate."
- Note:** "For any issues, please reach out to the admin at emd@petronetlng.in".
- Additional Note:** "If the challan option is selected on the bank payment screen, please ensure that the RTGS/NEFT payment includes the challan number. Please refer the concerned tender document for details including the refund policy."
- Image:** A logo with the word "ashor" in a stylized font.
- Text Verification:** A text input field.

The footer of the page includes:

- Petronet LNG Limited**
- [Quick links](#)
- [Other Links](#)

2. Bidder has to fill the following details in respective fields: -

- a. Type of Payment – EMD or Tender Fees
- b. Bidder Name
- c. PAN of Bidder
- d. Bank Account Number
- e. IFSC Code
- f. Amount in INR
- g. Bank Name
- h. Branch
- i. Contact Person Name
- j. Mobile Number
- k. Copy of cancelled Cheque / Bank Letter
- l. Contract Person mail address

Petronet LNG Limited : EMD/Tender Form - Tender No. PLHDSJ7350

Type of Payment*
EMD

Vendor Name (As per bank account)*
PETRONET

PAN of Vendor*
AAACP8148D

Bank Account Number*

Verify Bank Account Number*
123456789

Amount in INR*
1

IFSC*
SBIN0000001

Bank Name*
DUMMY

Branch*
DUMMY

Name (contact person name)*
CHARIT

Mobile Number*
8130789224

Attachment - Cancelled copy of cheque/Bank letter*
Choose File CBOT notification.pdf

Email Address (contact person mail id)*
charitgoyal@petronetng.in

I hereby confirm that the above particulars are accurate.

Note : For any issues, please reach out to the admin at emd@petronetng.in
If the challan option is selected on the bank payment screen, please ensure that the RTGS/NEFT payment includes the challan number.
Please refer the concerned tender document for details including the refund policy.

3. Bidder has to certify the filled details, enter captcha and click on Proceed for payment button.

The screenshot displays a web browser window with the URL `petronetlng.in/emd/tender?number=PLHDSI7350`. The page header includes the Petronet LNG Limited logo and navigation menus for 'PLL Corporate', 'Our Businesses', 'Our Commitment', and 'Investors'. The main content area is a form for payment confirmation, containing the following fields and elements:

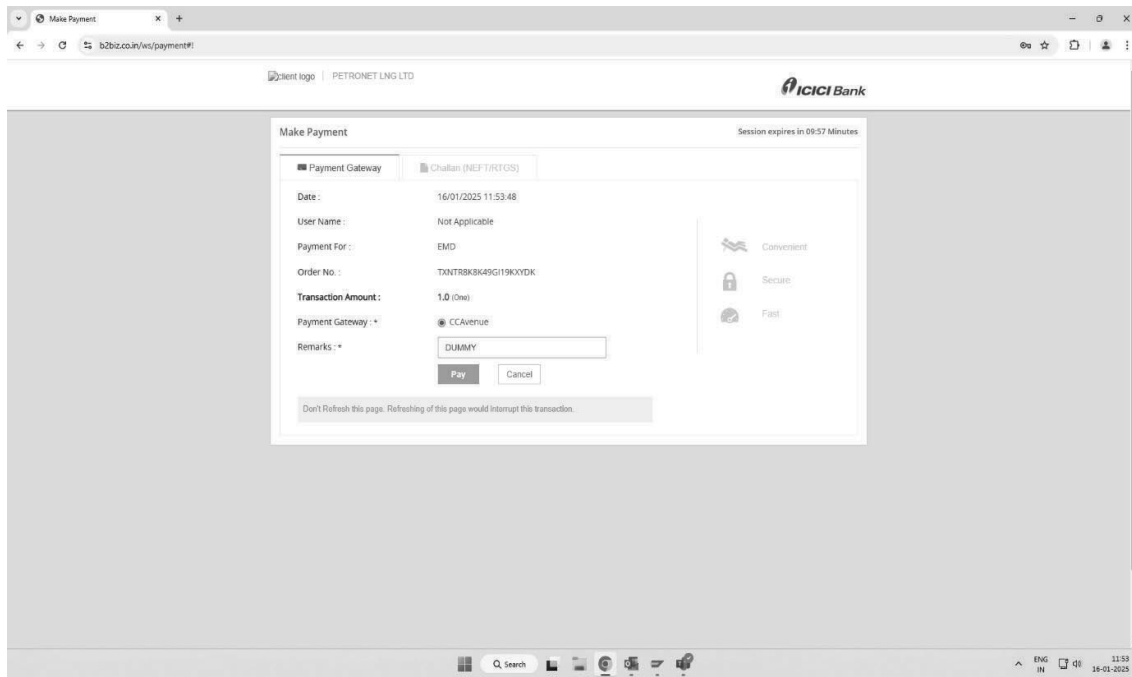
- Account Number: SBIN0000001
- Bank Name*: DUMMUJ
- Branch*: DUMMY
- Name (contact person name)*: CHARIT
- Mobile Number*: 8130799224
- Attachment - Cancelled copy of cheque/Bank letter*: Choose File (CBDT notification.pdf)
- Email Address (contact person mail id)*: charitgoyal@petronetlng.in
- Confirmation: I hereby confirm that the above particulars are accurate.
- Note: For any issues, please reach out to the admin at emd@petronetlng.in
- Disclaimer: If the challan option is selected on the bank payment screen, please ensure that the RTGS/NEFT payment includes the challan number. Please refer the concerned tender document for details including the refund policy.
- Captcha: A grid of characters with the text '7489' below it.
- Proceed for Payment button: A dark button located at the bottom of the form.

The footer of the page contains the Petronet LNG Limited logo, a description of services (Regas capacity booking at Dahej Regasification LNG terminal and Ancillary Services of Unloading-Storage-Reloading), and links for Quick Links, Other Links, and Contact us. The system tray at the bottom right shows the date and time as 16-01-2025, 11:53.

Kindly note that necessary validations are implemented in field box.

In case all details are not filled properly, then Proceed for Payment button will not be shown.

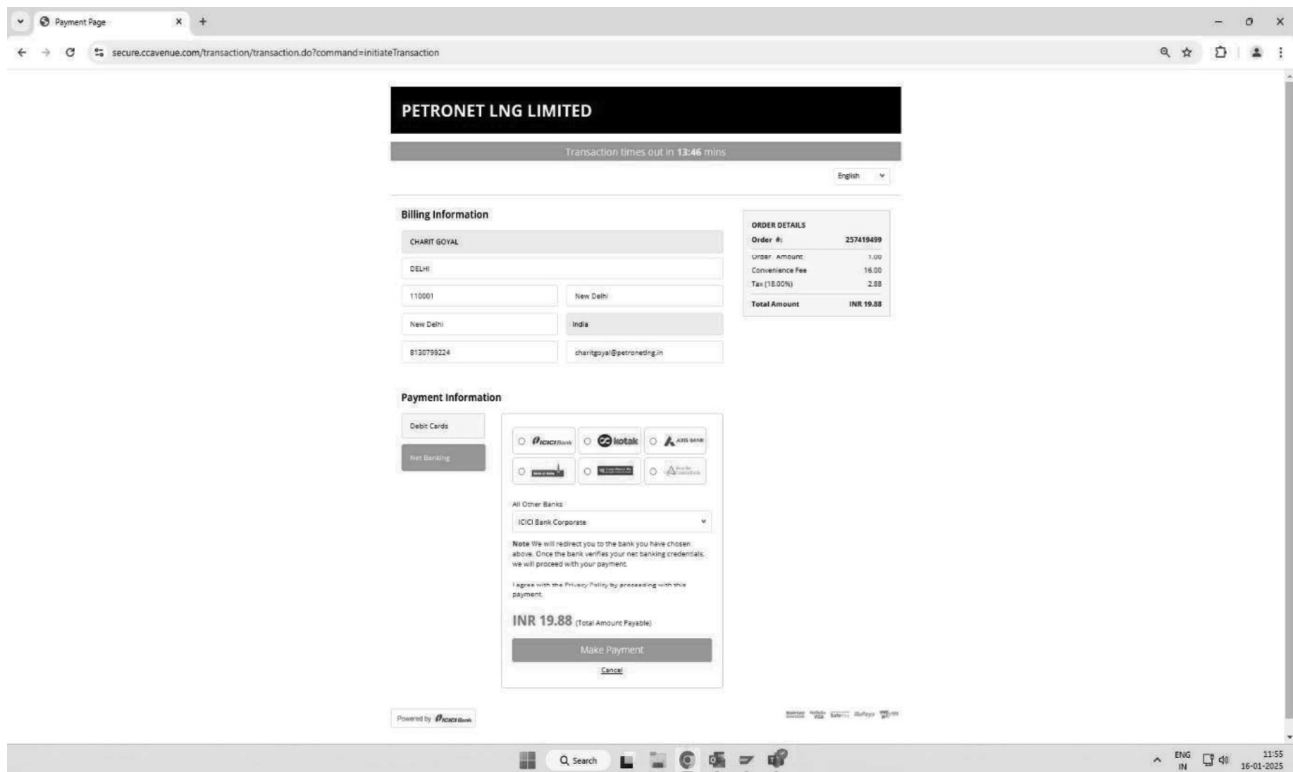
4. Once the Bidder click on Proceed for Payment button, following webpage will open.



5. Bidder has to select the mode of payment out of the following options: -

a. **Payment Gateway**

If the Bidder selects Payment Gateway option, then he has to provide **Remarks** and click on **Pay** button. Following webpage will open, where Bidder has to fill the billing information and make the payment from **Net-banking** or **Debit Card** and proceed accordingly.



Debit Card

Bidder has to fill the card details and then he will be redirected to the OTP page on Bank's website. Once he enters the OTP, transaction will be completed successfully, and Bidder will be redirected to Petronet EMD page with Payment confirmation message and receipt.

Simultaneously, a system generated mail will be triggered on Bidder's mail id along with Payment Receipt.

Personal Net-banking

Bidder has to click the Net-banking option and select his bank from the list and click on make payment option. Thereafter Bidder will be redirected to the Bank's Net-banking page and login with his credentials and make the payment. Transaction will be completed successfully, and Bidder will be redirected to Petronet EMD page with Payment confirmation message and receipt.

Simultaneously, a system generated mail will be triggered on Bidder's mail id along with Payment Receipt.

Corporate Net-banking

Bidder has to click the Net-banking option and select his bank's corporate portal from the list and click on make payment option. Thereafter Bidder will be redirected to the Bank's Corporate Net-banking page and login with his credentials and create the Cheque/ RTGS/ NEFT instruction. Bidder will be redirected to Petronet EMD page with Payment awaiting message and a system generated mail will be triggered on Bidder's mail id along with pending payment receipt.

Thereafter as per Bidder's SOP in place, transaction need to be authorised by the approvers on the Corporate Net-banking portal. After approval of transaction by the Bidder, status will be updated in the next 30 minutes on Petronet server and a payment success mail will be triggered on Bidder's mail address.

b. Challan Payment

If Bidder select challan payment, a unique challan will be generated, and Bidder will be redirected to Petronet EMD page with Payment awaiting message and a system generated mail will be triggered on Bidder's mail id along with challan.

Thereafter Bidder has to make the NEFT/RTGS payment on the account details provided in the challan generated. After processing of transaction by the Bidder, status will be updated in the next 30 minutes on Petronet server, and a payment success mail will be triggered on Bidder's mail address.

PETRONET LNG LTD	
Date:	09/01/2025 11:19:52
Beneficiary Name:	PETRONET LNG LIMITED PETCHEM ACCOUNT
Beneficiary Account No.:	PTRLNG235610
Beneficiary IFSC:	ICIC0000106
Bank Name:	ICICI Bank
Amount in Figure (in INR):	1.0
Amount in Words (in INR):	One
Reference No.:	TXNCP98XAQBLO985RUK6
Mode of Payment:	NEFT/RTGS
Client Code:	PTRLNG
IP Address &Date:	125.63.96.162 09/01/2025 11:19
Terms &Conditions:	
Please try to make NEFT/RTGS payment atleast one day prior to tender closing.	
Signature of Depositor	
(For BANK'S USE ONLY)	
Date of Transfer:	
Rupees:	
Debited A/c No.:	
Remittance No.:	
Authorised Signatory	
Branch Stamp	
