

Petronet LNG Limited

World Trade Centre, 1st Floor, Babar Road, Barakhamba Lane, New Delhi-110 001 (INDIA) Tel.: +91-11-23411411, 23472525 Fax: +91-11-23472550

Website: www.petronetlng.com CIN: L74899DL19998PLC093073

PAN: AAACP8148D GST: 07AAACP8148D1ZI 21st May, 2018

CS/BOD/APP/DIR/PLL/2018

Shri Sidhartha Pradhan D-602, Som Vihar, Sector 12, R. K. Puram Opp. DPS, R. K. Puram New Delhi

Dear Sir,

We wish to state that you have been appointed as Independent Director by Board of Directors of Petronet LNG Limited (PLL) on 16th May, 2018. We heartily welcome you on the Board of PLL.

- 1. In pursuance of Section 152 (5) of the Companies Act, 2013, you are requested to kindly send us **Form DIR-2** (**Annexure-I**) duly filled and signed to enable us to file the same with Registrar of Companies.
- 2. You are requested to send us the General Notice of interest in the prescribed format i.e. Form MBP-1 (Annexure-II) as required under Section 184(1) of the Companies Act, 2013. This general notice of interest is to be given every year. However, if there is any change during the year, the same may also be informed to us for information of the Board of Director in its next meeting.
- 3. You are also requested to provide the details of Membership / Chairmanship held by you in Committees of the Board of other Companies in which you are Director (Annexure III).
- 4. You are also requested to fill and sign Form DIR-8 (Annexure IV) pursuant to Section 164(2) of Companies Act, 2013.
- 5. You are also requested to provide details of shareholding in PLL (Annexure V) pursuant to Code of Internal Procedures and Conduct for prohibition of Insider Trading in dealing with shares of PLL.
- 6. You are also requested to fill and sign **Annexure VI** pursuant to Code of Conduct for Board members and Senior Management Official of PLL.
- 7. You are also requested to provide your brief profile and two photos.
- 8. You are also requested to provide copy of **Identity proof** and **Address Proof**.

We shall be obliged, if you will kindly return the <u>Annexure-I, II, III, IV, V and VI</u> duly filled and signed, at the earliest.

P. T. O.

We are also enclosing herewith the following documents for your information and record:-

- Code of Practices and Procedures for fair disclosure of unpublished price sensitive information of Petronet LNG Limited.
- Code of conduct to regulate, monitor and report trading by Insiders of the Securities of PLL.
- Code of Conduct for Board members and Senior Management Official of PLL.

- Annual Report 2016-17.

Yours faithfully,

(Mukesh Gupta) (F&A) & Officiating CS

ACS-11448